



DATE: October 07, 2019

AGENDA ITEM # 2

TO: Senior Commission
FROM: Bridget Matheson, Staff Liaison
SUBJECT: Senior Commission Charter

RECOMMENDATION:

Review and discuss Senior Commission Charter

BACKGROUND & Discussion

The Senior Commission tabled the discussion of the Senior Commission Charter:

A. Copy of municipal code

2.08.140-Powers and duties of the senior commission.

The joint Los Altos/Los Altos Hills senior commission shall act in an advisory capacity to the council in all matters pertaining to seniors. Its purpose to senior and concerns, shall make.

- Advise both city councils on senior needs and issues
- Gather information from the senior community
- Invite stakeholders currently serving seniors to collaborate and share information
- Assist in recommending, planning and promoting programs, services and resource
- Investigate and report to the city council on the availability of federal, state, county, local or private funding agencies, sources or programs for the betterment of the senior community
- Assist in applying for grants with the approval of and a the direction of the city council
- Create opportunities for seniors to make significant contributions to the community
- Recommend a Silicon Valley Advisory Council of the Council on Aging representative to be appointed by city council
- Undertake special projects as directed by the council, city manager or finance director
- Submit an annual report to the city council.

2.08.020-Membership.

Five members of the senior commission shall be appointed by the council and two members of the senior commission shall be appointed by the Town of Los Altos Hills.

2.08.10-Creation of commissions.

Senior Commission: Seven members, age fifty-five (55) or older. Expectations may be made for individuals with special skills which may benefit seniors.

2.08.030-Terms, appointments, and vacancies.

Appointment to any commission desired as a new applicant. The two-year lapse between appointments shall apply only to service on one commission.

